

TERM V 2010 CLASS SCHEDULE

May 24, 2010 – July 18, 2010

CLASSES START May 24, 2010

REGISTRATION – PENDING - BLDG 660 – M – TH – 0800 – 1700, FRI – 0800 – 1600

REGISTRATION FOR WEEKEND COURSES ACCEPTED UNTIL THURSDAY PRIOR TO START OF CLASS

LAST DAY TO DROP A WEEKDAY CLASS IS JUNE 07, 2010. LAST DAY TO DROP FOR A SESSION I WEEKEND CLASS IS JUNE 07, 2010. LAST DAY TO DROP FOR A SESSION II WEEKEND CLASS IS JUNE 14, 2010.

COURSE	SEC	SH	TITLE	TIME	DAY	INSTRUCTOR	DATES	ROOM	GOARMY ED CLASS NUMBER
MORNING COURSES									
DSWR 0304	POL08	3	Fundamentals of Writing II	1000 – 1230	M W	Rodock	05/24 – 07/14	127	75456
ENGL 1301	POL07	3	Composition I	1000 – 1230	T TH	Rodock	05/25 – 07/15	127	75458
SOCI 2301	POL04	3	Marriage and the Family	0900 – 1130	M W	Woods	05/24 – 07/14	105	75480
AFTERNOON COURSES									
CRIJ 1313	POL04	3	Juvenile Justice System	1300 – 1530	M W	Woods	05/24 – 07/14	105	75453
ENGL 1302	POL07	3	Composition II	1300 – 1530	M W	Rodock	05/24 – 07/14	127	75459
ENGL 2327	POL03	3	American Literature I	1300 – 1530	T TH	Rodock	05/25 – 07/15	127	75460
ITSE 1407	POL01	4	Introduction to C++ Programming	1300 – 1530	M W	Sliman	05/24 – 07/14	103	75470
MONDAY & WEDNESDAY EVENING COURSES									
ACNT 1325	POL02	3	Principles of Accounting I	1730 – 2130	M W	Page	05/24 – 07/14	208	75440
BMGT 2370	POL01	3	Management Applications I	1645 – 1915	M W	Thrasher	05/24 – 07/14	201	75442
BMGT 2371	POL01	3	Management Applications II	1915 – 2145	M W	Thrasher	05/24 – 07/14	201	75443
CJSA 1322	POL02	3	Introduction to Criminal Justice	1915 – 2145	M W	Bankhead	05/24 – 07/14	203	75448
CJLE 2345	POL01	3	Vice and Narcotics Investigation	1645 – 1915	M W	Bankhead	05/24 – 07/14	203	75447
DSMA 0306	POL04	3	Introductory Algebra	1645 – 1915	M W	Simmons	05/24 – 07/14	107	75454
ENGL 1301	POL08	3	Composition I	1645 – 1915	M W	Rodock	05/24 – 07/14	127	75457
GOVT 2301	POL05	3	American Government I	1645 – 1915	M W	Briggs	05/24 – 07/14	105	75461
GOVT 2304	POL01	3	Introduction to Political Science	1915 – 2145	M W	Briggs	05/24 – 07/14	105	75463
ITSC 1409	POL03	4	Integrated Software Applications I	1700 – 1930	M W	Sliman	05/24 – 07/14	103	75469
MATH 1414	POL04	4	Elementary Statistical Methods	1700 – 2030	M W		05/24 – 07/14	109	
MTBC 1370	POL04	3	Briefing Techniques	1715 – 1945	M W	Young	05/24 – 07/14	208	75475
PHIL 1304	POL02	3	Introduction to World Religions	1645 – 1915	M W	Crawford	05/24 – 07/14	207	75476
TUESDAY & THURSDAY EVENING COURSES									
CJLE 1333	POL01	3	Traffic Law and Investigation	1915 – 2145	T TH	Williams	05/25 – 07/15	203	75445
CJSA 1348	POL03	3	Ethics in Criminal Justice	1800 – 2030	T TH	Spivey	05/25 – 07/15	107	75449
CJSA 2331	POL02	3	Child Abuse, Prevention and Investigation	1645 – 1915	T TH	Williams	05/25 – 07/15	203	75451
COSC 1300	POL01	3	Introduction to Computing	1645 – 1915	T TH	Cleveland	05/25 – 07/15	103	75452
DSMA 0307	POL05	3	Intermediate Algebra	1730 – 2000	T TH	Perez	05/25 – 07/15	109	75455
HAMG 1313	POL01	3	Front Office Procedures	1815 – 2045	T TH	Mason	05/25 – 07/15	115	75464
HIST 1301	POL05	3	United States History I	1645 – 1915	T TH	Chance	05/25 – 07/15	105	75465
HIST 1302	POL05	3	United States History II	1915 – 2145	T TH	Chance	05/25 – 07/15	105	75466
ITSY 2400	POL01	4	Operating System Security	1915 – 2145	T TH	Cleveland	05/25 – 07/15	103	75471
LGLA 1355	POL01	3	Family Law	1645 – 1915	T TH	Stanley	05/25 – 07/15	225	75472
LGLA 2321	POL01	3	Military Law	1915 – 2145	T TH	Stanley	05/25 – 07/15	225	75473
PSYC 2308	POL01	3	Child Psychology	1645 – 1915	T TH	Harrell	05/25 – 07/15	127	75477
SOCI 1301	POL04	3	Introduction to Sociology	1645 – 1915	T TH	Lewis	05/25 – 07/15	204	
SOCI 1306	POL03	3	Social Problems	1915 – 2145	T TH	Lewis	05/25 – 07/15	204	75479
Lab Times for evening computer courses: 0900 – 1130, 1300 – 1630 Monday, Wednesday & Friday									
SESSION 1 WEEKEND COURSES: 06/05, 06/06 – 06/19, 06/20 – 07/10, 07/11									
ANTH 2351	POL05	3	Cultural Anthropology	0800 – 1500	SSU	Chance		105	75441
CJCR 1304	POL02	3	Probation and Parole	0800 – 1500	SSU	Spivey		109	75444
CJLE 1345	POL01	3	Intermediate Crime Scene Investigation	0800 – 1500	SSU	Helton		107	75446
ITSC 1405	POL02	4	Introduction to PC Operating Systems	0800 – 1500	SSU	Sliman		103	75468
SESSION 2 WEEKEND COURSES: 06/12, 06/13 – 06/27, 06/28 – 07/17, 07/18									
CJSA 1351	POL01	3	Use of Force	0800 – 1500	S SU	Williams		107	75450
GOVT 2302	POL05	3	American Government II	0800 – 1500	S SU	Crawford		127	75462
HIST 2301	POL02	3	Texas History	0800 – 1500	S SU	Chance		105	75467
PSYC 2315	POL02	3	Psychology of Adjustment	0800 – 1500	S SU	Harrell		109	75478

IMPORTANT NOTES

TUITION MUST BE PAID IN FULL ON THE DAY YOU REGISTER

Lab Fee (Computer Courses – \$15.00 per credit hour, Biology/Physical Science and Culinary Arts Courses – \$ 10.00 per credit hour)

Last Day to drop with a 75% refund is May 27, 2010. Last day to drop with a 25% refund is June 2, 2010. No refund will be offered after June 2, 2010.

*****UPDATED 04/06/2010 – GoArmyEd Numbers Added*****

SCHEDULED HOLIDAYS:	The scheduled holidays for Term V are as follows: May 31, 2010 – Memorial Day July 5, 2010 – Independence Day Observed
GRADUATION:	Central Texas College awards degrees each year in May, August and December. A graduation application must be submitted to the CTC Site Registrar by the following dates: Dec. grad. – Oct. 1 st , May grad. – Feb 1 st , Aug. grad. – June 10 th . There are two combined graduation ceremonies each year. Graduates of December, May and August may participate.
DEVELOPMENTAL CLASSES:	Developmental Math (DSMA) and English (DSWR) classes are prerequisites for the ENGL 1301 & MATH 1414 courses and count as RESIDENCY CREDIT but cannot be applied towards degree requirements.
LATE REGISTRATION:	Students are encouraged to register for classes as early as possible to prevent class cancellation for low enrollment. Late registration is not permitted. As a general policy, Central Texas College at Fort Polk will allow students to drop one class to add another during the first week of classes; however, dropping a class the first day of the term will result in a fee penalty. One exception to this policy is Weekend classes. Due to the nature of Weekend classes, registration must be completed prior to the first class session
WITHDRAWAL/REFUND POLICY:	Students wishing to withdraw from a class MUST initiate a Withdrawal/Refund form (CTC Form 6). THE EFFECTIVE DATE OF WITHDRAWAL IS THE DATE THE FORM IS SIGNED BY THE Instructor , not the last class attendance date. Withdrawals will not be allowed after the last Friday preceding the last scheduled class. Refunds will be computed from the effective date and will be made according to the following schedule: 100% Withdrawal before the first class meeting of the Term 75% Withdrawal if not more than 1/8 of the total class meetings have elapsed (1 - 4 days) 25% Withdrawal if more than 1/4 of the total class meetings have elapsed (5 - 8 days)
REFUND POLICY FOR WEEKEND COURSES:	75% Refund after the 1 st Weekend of the course as long as the student drops the Monday – Friday after the 1 st Weekend.
TUITION RATES:	Tuition for all courses is \$130.00 Per Credit Hour: and does not include instructional material(s). There is a \$15.00 Per Credit Hour lab fee for computer courses and a \$10.00 Per Credit Hour lab fee for biology/physical science courses. Tuition Rates: 3 Credit Hours = \$ 390.00 4 Credit Hours = \$ 520.00 Computer Courses: 1 Credit Hour + Lab Fee = \$ 145.00 3 Credit Hours + Lab Fee = \$ 435.00 4 Credit Hours + Lab Fee = \$ 580.00 Biology/Physical Science & Culinary Arts Courses: 3 Credit Hours + Lab Fee = \$ 420.00 4 Credit Hours + Lab Fee = \$ 560.00 There are no costs for Admission, Registration, or Evaluations. Tuition Assistance may be available for active duty military students. Veteran's Benefits, Pell Grants, and Student Loans can also be used to pay tuition and costs.
STUDENT PAYMENTS:	Payment of Tuition, Fees, and Book costs may be made by CHECK or MONEY ORDER. Students may also use MASTER CARD, AMERICAN EXPRESS or DISCOVER to charge their payments. CASH PAYMENTS CANNOT BE ACCEPTED. A \$25.00 fee will be charged for checks returned marked NONSUFFICIENT FUNDS or ACCOUNT CLOSED. No check payments will be accepted from students who have written 2 (two) Non- Sufficient Funds or Account Closed checks.
NON-MILITARY STUDENTS:	Central Texas College is an open admission two-year college requiring no entry exams/ACTS/SATS. For Fort Polk access information to attend On-Post schools please contact Central Texas College @ (337) 537-5202.
CLASS SIZES:	Normally, Central Texas College requires 12 students to start a class. Maximum class size in most cases is 20 students. Exceptions may be made on a case-by-case basis. Computer classes are limited to 15 students.
CLASS SCHEDULES:	Class schedules may be tailored to meet the needs of the entire military community. If your Unit or organization desires a particular class at a time other than listed, please contact the Central Texas College office at 537-5202 or 531-5661.
PLACEMENT EXAMINATIONS:	At the present time there is no requirement for students to take any kind of examination to enter Central Texas College. Students entering college for the first time, and transfer students who have not taken English Composition or Mathematics above the remedial level, are encouraged to take the Placement Tests in English and/or Mathematics. Placement tests usually take around 1 1/2 hours to complete and are administered on a walk-in basis. Placement tests for Central Texas College students will be administered at the Delbert Wilson Army Education Center & Library (Bldg 660) Mon – Thurs from 8 am – 3 pm. No fee is charged for this service.

For More information on Central Texas College programs please call us at the Delbert Wilson Army Ed. Center & Library, BLDG 660, South Fort Polk, Telephone: (337) 537-5202 or visit our local campus website @ <http://www.ctcpolk.com> or our Main Campus Website @ <http://www.ctcd.edu> or email us @ sitereg.polk@ctcd.edu

NON-MILITARY STUDENTS CAN OBTAIN AN EXTENDED VISITORS PASS FOR ATTENDING CLASSES AT CTC ON FORT POLK. PLEASE CALL THE CTC OFFICE AT (337) 537-5202 IF YOU WOULD LIKE MORE INFORMATION.

Proctored Testing Hours

CTC offers proctored testing to distance learning student during the following hours:
UNTIL FURTHER NOTICE